DIRECTORATE DEVELOPMENT:
TOWNPLANNING AND
BUILDING CONTROL MANAGEMENT

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APPLICATION FOR PERMISSION TO OBTAIN COPIES OF APPROVED BUILDING PLANS

I hereby certify that the information provide is, to the best of my knowledge and belief, correct. I understand that the furnishing of any incorrect information will result in penalties being applied.

NOTE: Although council endeavours to maintain copies of approved plans, if for any reason plans of a particular property are not available, the onus is on the registered owner to have the as built structures measured and drawn.

PLOT NR/PORTION, FARM NO:

PROPERTY ADDRESS :

SECTION A

OWNER INITIAL/S AND SURNAME:

CORRESPONDENCE ADDRESS:

POSTCODE:

IDENTITY NUMBER:

TEL. NR (H):

TEL. NR (W):

CELL. NR:

SECTION B

To be completed by Govermental Department/students if applicable.

NOTE: A letter from the relevent authority must accompany this application.

APLLICANT INITIAL/S AND SURNAME:

TEL. NR (H):

TEL. NR (W):

CELL. NR:

SECTION C

Where the owner is a Company, Close or Trust the sections of this are to be completed by an authorised representative thereof and/or a letter of authority is to be provided. Should the owner be a Body Coporate the relevant sections of this form are to be completed by the Chairperson or Managing agent and/or a letter of authority to be provided.

SIGNATURE: .....

Registered owner

FOR OFFICE USE

DOCUMENT/S (including a valid Identity copy) SUPPLIED BY APPLICANT: YES ☐ NO ☐

CHECKED BY:

DATE: d d m m y y y y

SIGNATURE: .....